



Unique Sixthform

For students who are unable to collect their certificates/Results

If you are not available to collect your Results/Certificates you can authorise someone to collect them for you, this person **must bring a form of identification** with them or we will be unable to release your Results/Certificates.

Please complete the form below in full. The authorised person must bring this form with them when they collect your Results/Certificates.

Students Name	
Date of Birth	
Students Signature	
Person authorised to collect certificates <i>(full name)</i>	

- ❖ Results/Certificates are normally ready to collect from Exams Department, 3rd Floor.
- ❖ Certificates Collection: Before coming for collection certificate, please **book an appointment** by phone on 02088074170 ext. 03 or email- exams@uniquesixthform.co.uk with exams department.

Unique Sixthform has a legal responsibility to keep uncollected certificates for one year.